

University and Applicant Information

University Representative Completing this Application

First Name: John

Middle Name/Initial:

Last Name: Doe

University:

Job Title:

Email Address: jdoe@ssrc.org

If any part of your name appears incorrectly above please contact us at uidpd@ssrc.org to correct the error(s).

Name of University:

Contact information of lead administrator with overall responsibility for supervision of proposed training program:

First Name:

Last Name:

Title:

Email:

Phone Number:

Address:

City:

State/Province/Region:

Postal Code:

Name of institutional location within university where the proposed program will be based (e.g., name of graduate school, research or writing center, area or topical research center, etc.):

Contact information for head administrator of this entity (if different from that of the proposed program's lead administrator):

First Name:

Last Name:

Title:

Email:

Phone Number:

Address:

City:

State/Province/Region:

Postal Code:

Contact information of person who will be responsible for periodic financial reports to the DPD Program:

First Name:

Last Name:

Title:

Email:

Phone Number:

Address:

City:

State/Province/Region:

Postal Code:

Contact information to two faculty members from the humanities and social sciences who are likely to have leading roles in the program's development and/or student training:

Faculty 1

First Name:

Last Name:

Title:

Email:

Phone Number:

Address:

City:

State/Province/Region:

Postal Code:

Country:

Faculty 2

First Name:

Last Name:

Title:

Email:

Phone Number:

Address:

City:

State/Province/Region:

Postal Code:

Country:

Educational Goals and Interdisciplinary Approaches

Name of Proposed Training Program:

Describe your university's primary goals in creating such a program and how the program will contribute more broadly to graduate education on campus. (up to 250 words)

Describe the institutional location within which you intend to base the proposed program and explain why this locale is particularly appropriate for organizing an interdisciplinary dissertation research proposal development program. (up to 250 words)

Organization of Proposed Program

Please describe the organization of the proposed training program with attention to how it would draw upon and contribute to the educational goals, organizational structures, and financial and other resources of your university. Be sure to include the following:

- Training organization and structure (e.g., intensive workshops or boot camps, semester-long seminars, research-workshop hybrids, use of online communications technologies, etc.)
- Number of faculty and students participating in the program per year.
- Disciplines and/or departments from which participants would likely be drawn.
- Pedagogical strategies for interdisciplinary training, including engagements among faculty and students and a potential role for student advisors.
- Organizing principles or themes that could become a common focus among students (e.g., common research questions, topics, regions, methods, or other commonalities.)
- Exploratory student research (or why such research opportunities would not be included).
- Possible collaborative training activities with other universities.

(up to 1,500 words)

Student Recruitment and Selection

Discuss the strategies by which the university would both recruit and select students to participate in the trainings each year. Additionally, how might the university recruit and select 12 students to participate in the University Initiative's first year interuniversity training led by SSRC? (up to 250 words)

Faculty Recruitment, Preparation and Leadership

Discuss the roles of faculty members (including students' advisors) in designing, leading, and participating in student training activities. Please also describe how the university would select, prepare, and support faculty members to fulfill these roles, including participation of two faculty to serve as workshop facilitators in the University Initiative's first year interuniversity training led by SSRC. (up to 250 words)

Potential for Program Expansion and Interuniversity Collaboration

What possibilities do you envision for expanding your proposed program after year two and beyond to involve greater numbers of faculty and students within your university? (up to 250 words)

What types of collaborative training or networking activities with other universities do you envision as possible during or after the University Initiative (whether through in-person activities, digital communications, or both)? Please note if such interuniversity collaborations would make use of any existing infrastructure for interuniversity networking and collaboration (e.g., university consortia, cross-university student course registration, student and faculty exchange programs, scholarly conferences, online meeting and communication tools, etc.). (up to 250 words)

Potential for Institutionalization

Please describe what organizational efforts, budget revisions, and formal curriculum and budget approvals you anticipate will be necessary for your university to support the proposed program activities for years 2 and 3 of the University Initiative. (up to 250 words)

What organizational, financial, and other arrangements would be required in order for your university to continue to institutionalize your proposed training program after the University Initiative's final year? How might the Social Science Research Council assist in this process? (up to 250 words)

Other Program Highlights

Please describe any aspects of your university's proposed program not mentioned elsewhere in this application to which you wish to draw particular attention due to their innovative nature or potential impacts within and/or beyond your university. (Up to 250 words)

Budget Upload

Using the budget form provided, please estimate the costs of all the on-campus activities of your proposed training program for each of the three years of the University Initiative as necessary to design, implement, and institutionalize the proposed dissertation research proposal program. To upload the completed budget form to your application below, you must convert it to Adobe Portable Document Format (PDF).

[University Initiative Budget Form](#)

Guidelines for completing budget:

Note: University Initiative Funds cannot be used for indirect costs.

Year one: Include startup costs related to the university's participation in this initiative. Do not include costs for the first year's interuniversity training that will be covered by the DPD Program, such as: travel, lodging, and meals for faculty and students to participate in workshops; faculty stipends; and fellowships for students' summer research. Also, do not include costs for university representatives to attend interuniversity meetings convened by DPD Program, which will be covered by the program itself.

Year two: Include all administrative, faculty, and student costs for on-campus recruitment and selection of faculty and students, organization of training activities, and student summer research. The DPD Program will provide funds to cover up 2/3rds of these costs up to \$100,000. As in year one, do not include costs for DPD Program-convened meetings, which will be covered by the program itself.

Year three: Include all the administrative, faculty, and student costs for on-campus recruitment and selection of faculty and students, organization of training activities, and student summer research, which participating universities will be expected to cover in full. Include costs for expanding the program beyond that organized in year two, including increasing the numbers of trainings, faculty and student participants within the university and/or adding collaborative training activities with participating or other universities. The DPD Program will cover costs for interuniversity administrator and faculty consultations and provide up to \$20,000 per university to help support expanded on-campus programming and interuniversity collaborations. As in years one and two, do not include costs for DPD Program-convened meetings, which will be covered by the program itself.

University Name: Name of Proposed Training Program:					
BUDGET ITEMS	YEAR 1 (1/1/17-12/31/17)	YEAR 2 1/1/18-12/31/18)	YEAR 3 (1/1/19-12/31/19)		
	List all anticipated startup costs for participation in the University Initiative	List all anticipated costs to implement the proposed program in Year 2	List all anticipated costs to implement the proposed program in Year 3	List amounts directly related to program expansion in Year 3	
Administration Costs <i>(e.g. time for personnel responsible for program coordination, oversight, evaluation, and</i>					
Total Administration Costs	\$ -	\$ -	\$ -	\$ -	
Faculty Costs <i>(e.g. stipends and preparation for faculty to design and/or lead student trainings)</i>					
Total Faculty Costs	\$ -	\$ -	\$ -	\$ -	
Student Costs <i>(e.g. stipends, summer or other student</i>					
Total Student Costs	\$ -	\$ -	\$ -	\$ -	
Training Costs <i>(e.g. meeting rooms, materials, and other related costs)</i>					
Total Training Costs	\$ -	\$ -	\$ -	\$ -	
IT/Digital Related Costs <i>(e.g. software licenses, subscriptions, access</i>					
Total IT/Digital Related Costs	\$ -	\$ -	\$ -	\$ -	
Miscellaneous Costs					
Total Miscellaneous Costs	\$ -	\$ -	\$ -	\$ -	
TOTAL YEARLY BUDGET FOR PROPOSED PROGRAM	\$ -	\$ -	\$ -	\$ -	
TOTAL REQUESTED FROM SSRC					
	<i>(Up to \$10,000 in startup costs from SSRC in Y1)</i>	<i>(2/3 of total program costs in Y2, up to</i>	<i>(Up to \$20,000 in Y3 for program expansion only)</i>		

Supplemental Materials**Lead Administrator CV Upload**

Please upload a two-page biography or CV of the administrator with primary organizational and financial responsibilities for overseeing the organization, evaluation, and institutionalization of the proposed training program.

- The CV must be no longer than **two pages**.
- It must be in 11-point font type with one-inch margins on all sides.

To upload the document, you must first convert into Adobe Portable Document Format (PDF). Keep formatting simple to avoid problems in the converting document.

Affiliated Faculty CVs Upload

Please upload a two-page biography or CVs for two faculty from the humanities and/or social sciences who are likely to participate in and lead the program's development and student training, including participating as workshop facilitators in the first year's interuniversity training.

- Each CV must be no longer than two pages.
- Each must be in 11-point font type with one-inch margins on all sides.

To upload each document, you must first convert into Adobe Portable Document Format (PDF). Keep formatting simple to avoid problems in the converting document.

Letter of Institutional Support Upload

Please upload one letter from an appropriate university representative providing institutional support for the university's participation in the DPD Program and designating the administrator who will have the primary responsibility for oversight, organization, and periodic reporting to the SSRC about the proposed training program's design, progress, and finances.

To upload each document, you must first convert into Adobe Portable Document Format (PDF). Keep formatting simple to avoid problems in the converting document.