



## SSRC/JSPS Fellowship Program for ABDs and Recent PhDs

### INSTRUCTIONS

#### PLEASE REVIEW THE FOLLOWING GUIDELINES, PROVISIONS AND RESTRICTIONS THOROUGHLY BEFORE COMPLETING THE APPLICATION.

The SSRC/JSPS Fellowship Program for ABDs and Recent PhDs provides promising and highly qualified researchers with opportunities to conduct research at leading universities and other research institutions in Japan for 1-12 month or 12-24 month terms. Projects need not be explicitly related to the study of Japan, but must propose work with colleagues and resources in Japan. The program especially encourages proposals for cooperative research with colleagues in Japan under the guidance of a senior host researcher. The Social Science Research Council serves as the nominating authority for US-based applicants in the social sciences and humanities only. Researchers in the fields of medicine or natural sciences should contact the Fogarty International Center at the National Institute of Health (<http://www.nih.gov>) or the National Science Foundation (<http://www.nsf.gov>) for application information.

- Fellowships are awarded for a single, continuous stay in Japan only. Extended travel outside of Japan during the fellowship term is not permitted. Fellows may, however, suspend their fellowships for the purpose of childbearing or infant nursing. Fellows may not engage in other work, paid or unpaid, during their tenures.
- Fellowships will be awarded in the summer of 2012. Long-term fellowship recipients must arrive in Japan between April 1, 2012 and November 30, 2012. Short-term fellowship recipients must arrive in Japan between April 1, 2012 and March 31, 2013.
- Period of tenure for a short-term fellowship is 1-12 months; long-term fellowship terms are 12-24 months. The fellowship tenure and research plan must be negotiated in advance with the host researcher.
- Host researchers in Japan must be employed full-time or classified as being employed full-time. All accredited universities and research institutions in Japan under the jurisdiction of the Ministry of Education, Culture, Sports, Science and Technology (MEXT) are eligible host institutions.

#### **Eligibility**

- Scholars who have previously been awarded a fellowship under the JSPS Postdoctoral Fellowship Program for Foreign Researchers (excluding the short-term fellowship) are not eligible.
- Eligible applicants are strongly encouraged to submit proposed dates for both short and long terms on the original application forms.
- JSPS does not extend fellowships to scholars employed in institutions under jurisdiction of the U.S. Department of Defense.
- In addition, candidates for the **Long-Term Fellowship must:**
  - Possess U.S. citizenship or permanent residency status. Permanent residents must provide a copy of a permanent resident card ("green card"). Researchers of Japanese nationality are ineligible.
  - Submit a copy of a PhD diploma **from a university outside Japan** dated no more than six years prior to April 1, 2012.
- Candidates for the **Short-Term Fellowship must:**
  - Possess U.S. citizenship or permanent residency status. Permanent residents must provide a copy of a permanent resident card ("green card"). Citizens of other countries may be eligible if they have completed a master's or PhD course at a US university and, upon completing the course, have for at least three continuous years conducted high-level research in the U.S. Researchers of Japanese nationality **must** be either U.S. citizens or permanent residents.
  - Submit a copy of a PhD diploma **from a university outside Japan** dated no more than six years prior to April 1, 2012 or a letter from their institution stating that the applicant is a PhD candidate within two years of receiving a PhD.



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### Financial Provisions

- JSPS currently provides:
  - A round-trip international airfare for fellows originating in the U.S.;
  - Insurance coverage for accidents and illness;
  - A monthly stipend of ¥ 362,000 for fellows with a PhD at the start of their tenure and ¥ 200,000 for fellows without a PhD at the start of their tenure;
  - An settling-in allowance of ¥ 200,000 for fellowships over four months;
  - Eligibility for up to an additional ¥ 1,500,000 annually for research expenses for stays of 12 to 24 months.
- Please be advised that award amount may be revised by JSPS.

### The application packet must include the following items:

- **The original and six (6) copies** of the signed and dated four-page application form (up to two additional sheets may be used for the research plan description)
- **The original and six (6) copies** of supplemental documents A-F
  - A. Summary Abstract - title and summary of 100-150 words
  - B. Curriculum Vitae
  - C. Publications List (if applicable)
  - D. Letter of Invitation/affiliation from Japanese host researcher/institution.
  - E. PhD. Diploma (copy) *or* a letter from the applicant's institution stating that the applicant will receive a PhD within two years of the fellowship start date and the expected date for receipt (month/year).
  - F. Permanent Resident Card ("Green Card") (copy) for non-U.S. citizens
- **Two references (forms attached, submit originals only)**, at least one from a referee at the applicant's current or previous institution. These may be submitted by the applicant in sealed and signed envelopes or sent directly by the referee to the SSRC Japan Program.

### Notification

Fellows will be selected by the JSPS based on nominations made by the SSRC Japan Advisory Board. The SSRC Japan Advisory Board will forward nominations to JSPS, and applicants will be notified of their nomination status in early spring 2012 to begin preliminary planning for departure in the fall. Successful applicants will be notified directly by JSPS in summer 2012.

Application packets should be sent to:

Social Science Research Council  
Japan Program  
One Pierrepont Plaza, 15th Floor  
Brooklyn, NY 11201

For more information, visit our website at:

<http://www.ssrc.org/fellowships/jsp-s-fellowship/>





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Proposed Japanese Affiliation/Host Researcher:

Name: \_\_\_\_\_ Position/Title: \_\_\_\_\_

Department: \_\_\_\_\_ Institution: \_\_\_\_\_

Proposed flight route to/from Japan (indicate using city names, such as London-Tokyo-London):

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University Education:

Period (from/to): \_\_\_\_\_ University/Place: \_\_\_\_\_ Subject/Degree: \_\_\_\_\_

Previous Employment:

Academic Awards (Title and Year):

Language ability (evaluate using excellent, good, or fair):

	writing	reading	speaking
Japanese	_____	_____	_____
English	_____	_____	_____
Other: _____	_____	_____	_____

Past professional visit(s) to Japan:

Are you currently applying for any other fellowship or research support for a visit to Japan? If so, describe:



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[Summarize: 1) Present research, 2) proposed research, 3) expected outcome of the proposed research.]

There is a character limit of 3500 (with spaces) on this page, but no line limit. Please check to be sure that all the text you have entered is visible on the page, and that selections you have pasted appear in their entirety. You may add up to two additional sheets of paper (single-sided) to the application. Please indicate your name and "Short-/Long-term JSPS Fellowship Program" on the top of each additional sheet.



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Research plan in Japan (continued), character limit 3600:

**I certify the above information to be accurate and correct.**

Date: \_\_\_\_\_ Applicant's Signature: \_\_\_\_\_



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Japan Program  
Social Science Research Council  
One Pierrepont Plaza, 15th Floor  
Brooklyn, NY 11201

### CONFIDENTIAL REPORT

Please fill out and return this form and attachments to the JAPAN PROGRAM by December 1, 2011:

#### TO THE APPLICANT:

Name (Please type) and position of referee: \_\_\_\_\_

Referee's Office contact information: \_\_\_\_\_

Tel./Fax/E-mail: \_\_\_\_\_

Under the Privacy Act of 1974, you have the right to inspect and review confidential letters and confidential statements of recommendation in your file. You may also waive the right to see specific confidential materials. If you wish to waive the right to examine this evaluation, please sign the following statement:

I hereby waive my right to examine this evaluation and understand that its contents will not be shared with me.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

#### TO THE REFEREE:

**The Social Science Research Council does not discriminate on the basis of race, creed, color, national origin, sex, age or marital status in the administration of its fellowship and grant programs. Please do not disclose any information concerning these matters in your evaluation of this applicant.**

Submit this signed form and any attachments directly to the SSRC Japan Program at the address above. Please provide any information you feel will aid the selection committee in evaluating the applicant and/or proposal. Information particularly helpful to the selection committee includes, but is not limited to 1) how long, how well and in what capacities you have known the applicant; your assessment of 2) the strengths and weaknesses of the proposed project; 3) the applicant's past achievements and promise as a research scholar; 4) his/her academic preparation, including methodological training for undertaking the proposed project; and 5) his/her foreign language facility, if relevant.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



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<p>Under the Privacy Act of 1974, you have the right to inspect and review confidential letters and confidential statements of recommendation in your file. You may also waive the right to see specific confidential materials. If you wish to waive the right to examine this evaluation, please sign the following statement:</p> <p>I hereby waive my right to examine this evaluation and understand that its contents will not be shared with me.</p> <p>_____</p> <p>Signature <span style="float: right;">Date</span></p>
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Signature: \_\_\_\_\_ Date: \_\_\_\_\_